Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2020/2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Firenze	I FIRENZE01	Piazza San Marco, 4 50121 Firenze, Italia e-mail: erasmusplus@adm.unifi.it Tel. +39 055 2757682-7686 Head of the Institution Prof.Luigi Dei Academic Contact: CAPORALI ENRICA Scuola di Ingegneria	http://www.unifi.it/changelang-eng.html http://www.unifi.it/cmpro-l-s-43.html
SVEUCILISTE U RIJECI - University of Rijeka	HR RIJEKA01	Erasmus Institutional Coordinator: Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 584 840, masa@uniri.hr; www.uniri.hr Erasmus Coordinator Faculty of Civil Engineering:	http://www.gradri.uniri.hr/en/studies.html

		Ph. D. Silvija Mrakovčić Vice Dean for Quality Assurance and Development silvija.mrakovcic@uniri.hr Phone: +385 (51) 265-905 Fax: +385 (51) 265-998engineering	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st (bach), 2nd (mas) or 3rd (PhD)]	Number of student mobility periods Student Mobility for Studies Stud x months [total number of months of the study periods or average duration]
I FIRENZE01	HR RIJEKA01	0732,	Building and civil engineering,	1;2;3;	2X5
HR RIJEKA01	I FIRENZE01	0732,	Building and civil engineering,	1;2;3;	2X5

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods Staff Mobility for Teaching Teacher(s) x week(s) [total number of days of teaching periods or average duration]
I FIRENZE01	HR RIJEKA01	0732,	Building and civil engineering,	3X1
HR RIJEKA01	I FIRENZE01	0732,	Building and civil engineering,	3X1

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level for Student Mobility for Studies	Recommended language of instruction level for Staff Mobility for Teaching
I FIRENZE01	0732,	ITA	ENG	B1;B2;	Contact School coordinator at: http://www.unifi.it/vp-743-school-coordinators.html
HR RIJEKA01	0732,	ENG		B2	B2

D. Additional requirements

Università degli Studi di Firenze (I FIRENZE01):

- Application forms for incoming students are available in the official website: www.unifi.it – English version, Erasmus students, address: http://www.unifi.it/cmpro-v-p-10340.html)
- There is no official application deadline in UNIFI, but some Schools may ask for it due to organizational reasons, so please address the Erasmus coordinator of the hosting School when nominating your outgoing students (contact list available at: http://www.unifi.it/vp-743-school-coordinators.html).
- Incoming Erasmus students can attend one Italian Language course without paying any fees. To register to this course students should fill an on-line application available at: Homepage in English: Language Centre, address: https://www.cla.unifi.it/index.php
- A knowledge of the Italian language corresponding to B1 level is strongly recommended to attend courses in Italian. Officially no certification is required, but some Schools may ask for it, so please address the Erasmus coordinator of the hosting School (http://www.unifi.it/vp-743-school-coordinators.html) for further information on language certification requirements when nominating your outgoing students.
- Student mobility for traineeship purposes is not included in the present agreement and is possible only upon specific or individual agreement (Letter of Intent) between the sending and the hosting School/Department.
- Staff training mobility (STT) is not included in the present agreement and is possible only with an invitation letter, issued by a contact person in UNIFI.
- Students and staff with disabilities may ask in advance information on available supports at Centro di Studio e Ricerca per le problematiche delle disabilità (CESPD), e-mail: cespd@unifi.it

SVEUCILISTE U RIJECI - University of Rijeka HR RIJEKA01

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
I FIRENZE01	BOTH TERMS: There is no official deadline but please address the Erasmus Coordinator (http://www.unifi.it/vp-743-school-coordinators.html)of the hosting School when nominating your students to UNIFI, because terms may be set for organizational reasons	
HR RIJEKA01	June 10th	November 10th

- The receiving institution will send its decision within 4 weeks from the application term set by the School.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

In the event of amendments or unilateral termination of existing inter-institutional agreements a notice of at least one academic year should be given. This means that also a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

In case of any change of section B (mobility numbers) the signature of a new Inter-institutional Agreement is required.

The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict

F. Information

	I FIRENZE01	HR RIJEKA01
WWW for Incoming Students	http://www.unifi.it/cmpro-v-p-10340.html	international@uniri.hr
WWW Course Catalogue	http://www.unifi.it/cmpro-l-s-43.html	http://www.gradri.uniri.hr/files/erasmus/List_of_courses_2019-20_-_Sheet1_1.pdf
Housing	http://www.unifi.it/vp-10301-catering-and-accommodation.html	htpp://ssa.uniri.hr/en/

WWW Visa Information	http://www.unifi.it/cmpro-v-p-10340.html	www.uniri.hr www.mvep.hr/en/
WWW Insurance Information	http://www.unifi.it/vp-10340-erasmus-students.html	www.uniri.hr www.hzz.hr
Grading System	UNIFI adopts a system compatible with ECTS. The grading system ranges from 0 to 30, with 18 as passing grade. A "cum laude" may be added to the highest grade (30) as a mention of special distinction. **Mark ECTS Grade ECTS Definition** 30-30 e lode A Excellent 28-29 B Very good 26-27 C Good 20-25 D Fair 18-19 E Pass RESPINTO F - FX Failure Under this frame work each School adopts its own conversion tables. UNIFI is currently working on the introduction of the ECTS system.	90% – 100% A Excellent 75% - 89.9% B Very good 60% - 74.9% C Good 50% - 59.9% D Fair 0% - 49.9% F Fail
Contact details	http://www.unifi.it/vp-743-school-coordinators.html	international@uniri.hr
WWW Students and Staff with Disabilities	http://www.unifi.it/vp-10400-students-with-disabilities.html e-mail: cespd@unifi.it	marina.dureta@gradri.uniri.hr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I FIRENZE01	Prof. Luigi Dei, Rettore	29/11/19	
HR RIJEKA01	**prof. dr. sc. Snježana Prijić Samaržija** Rector of University of Rijeka		