



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (email, phone, website)
University of Rijeka	HR RIJEKA01	Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 406 528, international@uniri.hr ; www.uniri.hr Assoc. Prof. Barbara Karleuša, Ph.D., Faculty of Civil Engineering, barbara.karleusa@gradri.hr
University of Natural Resources and Life Sciences (BOKU)	A WIEN 03	Center of International Relations Peter-Jordan-Strasse 82a, 1190 Wien Tel.: +43 1 47654-2602 Fax: +43 1 47654-2606 Incomings: Ulrike Piringer, erasmustoboku@boku.ac.at Outgoings / Bilateral Agreements: Katrin Hasenhündl, Erasmus@boku.ac.at

B. Mobility numbers per academic year²

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of students / Number of months	
					Student Mobility for Studies	Student Mobility for Traineeships

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

HR RIJEKA01	A WIEN 03	06.4	Civil Engineering	2 nd 3 rd	2 (10) 1 (5)	
A WIEN 03	HR RIJEKA01	06.4	Civil Engineering	2 nd 3 rd	2 (10) 1 (5)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility / Number of days Staff Mobility for Teaching Staff Mobility for Training	
HR RIJEKA01	A WIEN 03		Civil engineering	1 (14)	
A WIEN 03	HR RIJEKA01		Civil engineering	1 (14)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ³ Student Mobility for Studies Staff Mobility for Teaching	
HR RIJEKA01	06.4	English	Croatian	B2	B2
A WIEN03	all	German	English	B2*	B2

A WIEN03:

*Students who have received less than 180 ECTS so far, have to prove German language skills at level B2 of the Common European Framework of languages. (BOKU does not offer enough courses taught in English at Bachelor level)

Students who have received more than 180 ECTS so far, have to prove either German OR English language skills at level B2 of the Common European Framework of languages

<http://www.boku.ac.at/int-in-e-howtoapply.html?&L=1>

Course Catalogue search: <https://online.boku.ac.at/BOKUonline/webnav.ini>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

A WIEN03:

Measures for preparing, receiving and integrating mobile students and/or staff:

<http://www.boku.ac.at/int-in.html?&L=1>

Infrastructure to welcome students and staff with disabilities:

<http://www.boku.ac.at/bes-bed.html>

contact: DI Ruth Scheiber, ruth.scheiber@boku.ac.at , +43 1 47654-1300

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR RIJEKA01	10 th June	10 th November
A WIEN03	Nomination*: 31 st of May Application: 30 th of June	Nomination*: 31 st of October Application: 30 th of November

* If students need visa/residence permit, please nominate them earlier.

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en

BOKU – A WIEN03 Austrian grade	ECTS grade	Verbal
1 (sehr gut)	A/B	Excellent / Very good
2 (gut)	C	Good
3 (befriedigend)	D	Satisfactory
4 (genügend)	E	Pass
5 (nicht genügend)	F/FX	Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	international@uniri.hr vize@mvep.hr	www.uniri.hr www.mvep.hr/en/
A WIEN03	Center of International Relations, Incomings Tel.: +43 1 47654-2621 E-mail: erasmustoboku@boku.a.at	http://www.boku.ac.at/int-in-life-priorarrival.html?&L=1

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	international@uniri.hr hzz@hzz.hr	www.uniri.hr www.hzz.hr

A WIEN03	Center of International Relations, Incomings Tel.: +43 1 47654-2621 E-mail: erasmustoboku@boku.a.at	http://www.boku.ac.at/int-in-life-prioritoarrival.html?&L=1
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	ikastrapeli@uniri.hr lpajkovic@uniri.hr	http://ssa.uniri.hr/en/
A WIEN03	Center of International Relations, Incomings Tel.: +43 1 47654-2621 E-mail: erasmustoboku@boku.a.at	http://www.boku.ac.at/int-in-life-prioritoarrival.html?&L=1

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector	16. 12. 13	
A WIEN03	Dr. Margarita Calderón-Peter Erasmus Institutional Co-ordinator	13. 12. 2013	

⁴ Scanned signatures are accepted