



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (email, phone, website)
University of Rijeka	HR RIJEKA01	Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 406 528, international@uniri.hr ; www.uniri.hr Assoc. Prof. Barbara Karleuša, Ph.D. Faculty of Civil Engineering, barbara.karleusa@gradri.hr
Graz University of Technology	A GRAZ02	Julia Niehs International Relations and Mobility Programmes Rechbauerstr. 12, A-8010 Graz, Austria Phone: +43 316 873-6415 email: julia.niehs@tugraz.at http://www.tugraz.at/ http://www.tugraz.at/international/ Departmental Coordinator: Prof. Helmut Knoblauch, helmut.knoblauch@tugraz.at

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year²

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of students / Number of months	
HR RIJEKA01	A GRAZ02	06.4	Civil Engineering	2 nd	1 (5)	Student Mobility for Studies
A GRAZ02	HR RIJEKA01	06.4	Civil Engineering	2 nd	1 (5)	Student Mobility for Traineeships

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility / Number of days	
HR RIJEKA01	A GRAZ02	06.4	Civil Engineering	1 (5)	Staff Mobility for Teaching
A GRAZ02	HR RIJEKA01	06.4	Civil Engineering	1 (5)	Staff Mobility for Training

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ³	
HR RIJEKA01	06.4	English	Croatian	Student Mobility for Studies B2	Staff Mobility for Teaching B2
A GRAZ02	06.4	German	English	B2 or higher (either in English or German)	B2 or higher

² The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

Receiving institution [Erasmus code]	Additional Requirements
A GRAZ02	Incoming Exchange Students are required to attend the Orientation Sessions I & II and the Intercultural Orientation Sessions

Infrastructure to welcome students and staff with disabilities

Receiving institution [Erasmus code]	Contact	Information
A GRAZ02	Karin Krottmayer Phone: +43 316 873 6599 Email: karin.krottmayer@tugraz.at	www.tugraz.at/barrierefrei-studieren

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR RIJEKA01	10 th June	10 th November
A GRAZ02	Online Application is closed on 1 June TU Graz needs to receive the signed & complete application package by <ul style="list-style-type: none"> 1 May (students who need a visa) 15 June (students who do not need a visa) 	Online Application is closed on 1 November TU Graz needs to receive the signed & complete application package by <ul style="list-style-type: none"> 1 October (students who need a visa) 15 November (students who do not need a visa)

- The receiving institution will send its decision within 4 – 5 weeks after the application deadlines.
- HR RIJEKA01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

A GRAZ02: After the students have completed their last exam/ examination requirements (e.g. term paper), the transcript of transcript will be issued within approximately 6 weeks.
- Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September

20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

http://www.uniri.hr/index.php?option=com_content&view=category&layout=blog&id=173&Itemid=213&lang=en

A GRAZ02: Austrian Grading Scale

Grade	Definition
1	EXCELLENT: outstanding performance
2	GOOD: above the average standard but with some errors
3	SATISFACTORY: generally sound work with a number of notable errors
4	SUFFICIENT: performance meets the minimum criteria
5	UNSATISFACTORY: Substantial improvement necessary; requirement of further work

Overall classification of the qualification:

"mit Auszeichnung bestanden"	Pass with Distinction (in case of excellent performance)
"bestanden"	Pass (in case of positive assessment)
"nicht bestanden"	Fail (in case of negative assessment)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	international@uniri.hr vize@mvep.hr	www.uniri.hr www.mvep.hr/en/
A GRAZ02	Gitte Cerjak (Incoming Students) +43 316 873 6422 gitte.cerjak@tugraz.at Birgit Jeitler (Outgoing Students) +43 316 873 6420 birgit.jeitler@tugraz.at	http://www.tugraz.at/international/ http://www.oead.at/welcome_to_austria/EN/ http://www.bmeia.gv.at/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	international@uniri.hr hzz@hzz.hr	www.uniri.hr www.hzz.hr
A GRAZ02	Gitte Cerjak (Incoming Students) +43 316 873 6422 gitte.cerjak@tugraz.at Birgit Jeitler (Outgoing Students) +43 316 873 6420 birgit.jeitler@tugraz.at	http://www.tugraz.at/international/ http://www.oeh.ac.at/studierenleben/studieren/oeh-versicherung/ http://www.stgkk.at http://www.oead.at/welcome_to_austria/EN/


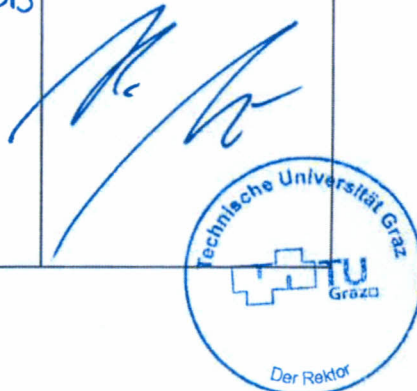
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR RIJEKA01	ikastrapeli@uniri.hr lpanjko@uniri.hr	http://ssa.uniri.hr/en/
A GRAZ02	Gitte Cerjak +43 316 873 6422 gitte.cerjak@tugraz.at OeAD Housing Office +43 316 950 200 9001 housing-graz@oead.at	http://www.tugraz.at/international/ http://www.housing.oead.at/graz_e/kontakt.asp

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
HR RIJEKA01	Prof. Pero Lučin, PhD., Rector	9.10.13	
A GRAZ02	Harald Kainz Rector	1.10.2013	

⁴ Scanned signatures are accepted