



Erasmus+ Programme

Key Action 1 , Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Universitet Po Architectura, Stroitelstvo i Geodesia (University of Architecture, Civil Engineering and Geodesy)	BG SOFIA 04	Assoc. Prof. Dr. Arch. Boyan Georgiev Director of Center for International Relations and Mobility (CIRM) 1 Hr. Smirnenski Blvd, 1046 Sofia, Bulgaria +35928651078, boyangeo_far@uacg.bg Centre for International Relations and Mobility (CIRM): +35928666770 Fax: +35929631796 Mail: aceint@uacg.bg	http://www.uacg g.bg/?p=33&l= 2
University in Rijeka	HR RIJEKA01	Erasmus Institutional Coordinator: Maša Šašinka, Institutional Erasmus Coordinator, International Relations Office, University of Rijeka, Trg braće Mažuranića 10, 51000 Rijeka, Croatia, Tel: 00385 (51) 584 840, masa@uniri.hr; www.uniri.hr Erasmus Coordinator Faculty of Civil Engineering: Ph. D. Silvija Mrakovčić Vice Dean for Quality Assurance and Development silvija.mrakovcic@uniri.hr Phone: +385 (51) 265-905	http://www.gradri. uniri.hr/en/studies. html

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Fax: +385 (51) 265-998	
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

This agreement is signed for the entire period which ends in 2021.

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending Institution]	TO [Erasmus code of the receiving Institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies**	Student Mobility for Traineeships*
BG SOFIA 04	HR RIJEKA01	0732	Building and Civil Engineering	1 st , 2 nd and 3 rd	3x5 months	n/a
HR RIJEKA01	BG SOFIA 04	0732	Building and Civil Engineering	1 st , 2 nd and 3 rd	3x5 months	n/a

**[total number of months of the study periods or average duration*]

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending Institution]	TO [Erasmus code of the receiving Institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
BG SOFIA 04	HR RIJEKA01	0732	Building and Civil Engineering	3 x 5 days	1 x 5 days
HR RIJEKA01	BG SOFIA 04	0732	Building and Civil Engineering	3 x 5 days	1 x 5 days

**[total number of days of teaching periods or average duration *]

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG SOFIA 04		English	Bulgarian	B1	B2

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

HR RIJEKA01		English	Croatian	B1	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution
[Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG SOFIA 04	May 15th for nominations June 15th for receiving application package of students	October 30th for nominations November 15th for receiving application package of students
HR RIJEKA01	June 10th	November 10th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [3] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

BG SOFIA 04 - Bulgarian Grading system

ECTS Grade	Bulgarian Grade	Definition
A- Excellent	6	EXCELLENT - outstanding performance with only minor errors
B - Very good	5	VERY GOOD- above the average standard but with some errors
C- Good	4	GOOD - generally sound work with a number of notable errors
D, E-pass	3	SATISFACTORY - fair but with significant shortcomings / SUFFICIENT - performance meets the minimum criteria
FX- fail	2	FAIL - some more work required before the credit can be awarded
F - fail	2	FAIL - considerable further work is required

⁷ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

ECTS credits:

1 full academic year (2S) should have 60 credit points 1 semester should have 30 credit points; 1 ECTS credit point corresponds to 30 hours (lectures+seminars+homework).

University of Rijeka, Faculty of Civil Engineering- grading system

Grading scale	5	4	3	2	1
Definition	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	FAIL
Percentage	90 – 100%	75 – 89.9%	60 – 74.9%	50 – 59.9%	<50%
ECTS Grade	A	B	C	D	F

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA04	Centre for International Relations and Mobility mail: aceint@uacg.bg tel.: +359 2 8666 770	https://www.mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria
HR RIJEKA01	international@uniri.hr vize@mvep.hr	www.uniri.hr www.mvep.hr/en/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA 04	Centre for International Relations and Mobility mail: aceint@uacg.bg tel.: +359 2 8666 770	http://www.uacg.bg/?p=356&l=2
HR RIJEKA01	international@uniri.hr hzz@hzz.hr	www.uniri.hr www.hzz.hr




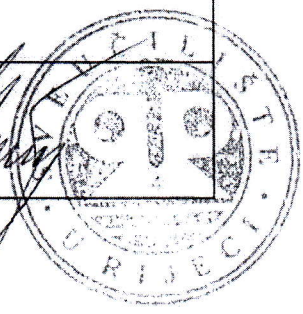
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA 04	Centre for International Relations and Mobility mail: aceint@uacg.bg tel.: +359 2 8666 770	http://www.uacg.bg/?p=356&l=2
HR RIJEKA01		http://ssa.uniri.hr/en/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
BG SOFIA 04	Prof. Dr. Eng. Stoyo Todorov Vice-rector for European Integration and International Relations	07.10.19	
	Assoc. Prof. Dr. Arch. Boyan Georgiev Director of Center for International Relations and Mobility	07.10.19	
HR RIJEKA01	prof. dr. sc. Snježana Prijić Samaržija Rector of University of Rijeka	4/10/2019	 

⁸ Scanned signatures are accepted